



VACANCY: Biodiversity Cluster Site Management

CTEET, in partnership with the City of Cape Town Biodiversity Management Branch, is looking to fill the position of Biodiversity Cluster Site Manager for the Muizenberg East Conservation cluster.

Job Purpose

Reporting to the Biodiversity Management Branch, south district, the successful incumbent will be required to manage the provision and maintenance of biodiversity and open space on a number of development sites with natural components including Sunrise Villas, South Break, Soralia Village, Muizenberg East Private Nature Reserve, Capricorn Business Park, Villa D'Algarve, particularly focusing on the biological connectivity and integrity between these sites, the False Bay Ecology Park and the Greater Zandvlei Nature Reserve.

Job Information

Location: Muizenberg Cluster, Zandvlei Estuary Nature Reserve
Industry: Conservation
Position Type: Full time position, 1 Year contract
Salary: Total Package of R15 000 per month
Qualification: Tertiary qualification relevant to Nature Conservation or similar field
Deadline: 17 September 2020

Job Responsibilities

- Managing the biodiversity at the Muizenberg East Biodiversity cluster according to biodiversity management plans, Operational Environmental Management plans, Construction Environmental Management plans, Annual plans of operation, providing information and guidance to developers on: site maintenance, landscaping, search and rescue procedures etc.
- Interacting with community members, representatives and organisations to promote involvement in the Muizenberg East Environmental Forum project, building capacity of local community champions in urban conservation through the development of friends groups and public participation.
- Providing input into the Biodiversity Management Branch through compiling reports for the Muizenberg East Environmental Forum project, working with site Environmental Control Officers, landscapers and developers and providing feedback on site meetings and reports.
- Assist with conservation and operational activities for Zandvlei Estuary Nature Reserve when required.
- Overseeing and mentoring students, interns, volunteers and temporary staff when required.
- Fire management – respond to wild fires when required as well as ecological burns.

Job Requirements

- Exceptional communication skills - Ability to communicate with different landowners, residents, Business Park tenants
- Relevant degree or diploma in Nature Conservation or similar field
- Minimum 1-year biodiversity and site management experience
- An understanding of the City of Cape Town's conservation planning and of legislation and ROD's relating to the Department of Environmental Affairs and Development Planning.
- Ability to work on own, managing time and reporting deadlines
- Self-motivated and ability to initiate new projects with follow through
- Ability to work in team and supervise contract staff when necessary.
- Computer Proficiency (MS Office – MS Word, MS Excel and Outlook)
- Own transport
- Valid Code EB (08) Driver's Licence, with minimum 2 years driving experience.
- Must be physically fit and prepared to work after hours if and when required

Application Details

Please email a covering letter and CV to Andrea Von Gunten at Muizenberg.East@capetown.gov.za. Certified documents such as ID, drivers licence and qualifications need not be sent but can be brought to the interview. Applicants that have not been contacted by 22 September should consider themselves as being unsuccessful. Successful candidates will be required to attend an interview on 28 September and be prepared to commence work as soon as possible.

